

2008 Purchase Voucher

First Baptist Church of Owasso

P.O. Box 1020 13307 East 96th Street North Owasso, OK 74055

**** All Expenditures must be reported within 3 days of purchase with all receipts attached****

Please Note:

- * **All** purchases must have **prior approval** by the appropriate Pastoral Staff.
- * Pastoral Staff Purchases \$1,000 or greater must have **prior approval** by the Financial Administrator, Staff Administrator or Pastor.
- * Purchases without Staff approval and/or documentation will be returned.

Date of Purchase: _____ **Pay to:** _____

Please check the appropriate box:

I need a check [] _____ I need the check by this date _____
 Charged to Staff Master Card [] Purchased with Church Visa Debit Card []
 Will be billed to FBCO [] ie. Walmart, Lowes etc. Journal Entry [] EFT [] *office only*

Account #	Item (Explanation or Special Information)	\$ Cost/Credit
TOTAL Amount -		

Purchased by: _____ Date: _____
 Authorized by: _____ Date: _____
 Administrator Approval: _____ Date: _____

~~~~~**Financial Office Use Only**~~~~~

|                               |                      |
|-------------------------------|----------------------|
| Acct/Annual Budget \$ Amount: | YTD \$ Expenditures: |
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| Acct #                            | Acct Name                         | Acct #                           | Acct Name                       | Acct #                    | Acct Name                     |
|-----------------------------------|-----------------------------------|----------------------------------|---------------------------------|---------------------------|-------------------------------|
| <b>Kingdom Mission Ministries</b> |                                   | <b>Broadcast Ministries</b>      |                                 | <b>Personnel Benefits</b> |                               |
| 1001                              | Cooperative Program 5%            | 4510                             | LifePoints Broadcast Airtime    | 6110                      | R. Ferguson HRA               |
| 1002                              | Tulsa Baptist Association 1%      | 4520                             | Broadcast Equipment (Maint/New) | 6112                      | C. Balthrop HRA               |
| 1003                              | FBC Missions 1%                   | 4530                             | Consumable Media (CD/DVD/Cases) | 6113                      | M. Napier HRA                 |
| 1004                              | Building Loan Payment             | <b>Student Ministries</b>        |                                 | 6114                      | C. Self HRA                   |
| <b>Local Mission Ministries</b>   |                                   | 5010                             | JrHi Falls Creek                | 6115                      | K. Davis HRA                  |
| 1101                              | Crisis Pregnancy Center           | 5020                             | JrHi Mission Trip               | 6116                      | C. Jernigan HRA               |
| 1102                              | Meals on Wheels                   | 5040                             | JrHi Lock Out                   | 6117                      | J. Cunningham HRA             |
| 1103                              | Baptist Children's Home           | 5090                             | JetWay                          | 6118                      | S. Cunningham HRA             |
| 1105                              | Benevolence                       | 5110                             | SrHi Camp                       | 6119                      | K. Kolby HRA                  |
| 1106                              | SBC Scholarship                   | 5120                             | SrHi Mexico Missions            | 6120                      | M. Turner HRA                 |
| 1107                              | Tulsakogee                        | 5130                             | Discipleship & Girls Ministry   | 6121                      |                               |
| 1108                              | Day Spring Villas                 | 5140                             | Turbulence                      | 6151                      | J. Coley HRA                  |
| <b>Pastoral Ministries</b>        |                                   | 5150                             | Flight School                   | 6153                      | D. Hackl HRA                  |
| 2010                              | Baptismal Supplies                | 5170                             | Ministry                        | 6154                      | N. Noble HRA                  |
| 2011                              | First Impressions                 | 5180                             | Transportation                  | 6155                      | J. Smith HRA                  |
| 2020                              | Lord's Supper                     | 5210                             | Elevation Weekend               | 6156                      | M. Gazaway HRA                |
| 2030                              | Revival Conferences & Speakers    | 5220                             | Super Summer                    | 6157                      | C. Thrasher HRA               |
| 2040                              | Deacon Expenses                   | 5230                             | 737 Leadership                  | 6158                      | B. Henderson HRA              |
| 2050                              | Staff Retreat & Development       | 5252                             | Parent Ministry                 | 6159                      | S. Logan                      |
| <b>Education Ministries</b>       |                                   | 5253                             | Outreach                        | 6164                      | C. Burd HRA                   |
| 3010                              | Education Supplies/ Promotion     | 5260                             | 737 Room Improvements           | 6165                      | D. Brown HRA                  |
| 3022                              | Celebrate Recovery - Materials    | 5270                             | Children's Home Account         | 6166                      | S. Hindman HRA                |
| 3023                              | Celebrate Recovery - Meals        | 5272                             | Ozone Ministry                  | 6167                      | S. Hurt HRA                   |
| 3024                              | Celebrate Recovery - Childcare    | 5300                             | College Ministry                | 6180                      | C. Gauger HRA                 |
| 3025                              | Adult                             | <b>Children's Ministries</b>     |                                 | 6183                      | A. Declue HRA                 |
| 3026                              | Childrens                         | 5510                             | Children's Ministry             |                           |                               |
| 3027                              | Preschool                         | 5520                             | Children's SS Resource          |                           | <b>PBE</b>                    |
| 3028                              | General (Magazine's)              | 5525                             | Leadership Training             | 6210                      | R. Ferguson PBE               |
| 3029                              | Youth                             | 5540                             | All Stars                       | 6212                      | C. Balthrop PBE               |
| 3030                              | Discipleship Trng Literature      | 5550                             | KICK Choir                      | 6213                      | M. Napier PBE                 |
| 3045                              | SS Training                       | 5560                             | Children's Summer Activities    | 6214                      | C. Self PBE                   |
| <b>Outreach Ministries</b>        |                                   | 5565                             | Vacation Bible School           | 6215                      | K. Davis PBE                  |
| 3110                              | Community Outreach                | 5570                             | Children's Camp                 | 6216                      | C. Jernigan PBE               |
| 3120                              | FAITH & Evangelism Materials      | 5580                             | Evangelistic Events             | 6217                      | J. Cunningham PBE             |
| 3130                              | Mission Organizations             | 5590                             | Room Improvements               | 6218                      | S. Cunningham PBE             |
| 3131                              | Missions                          | <b>Properties Ministries</b>     |                                 | 6219                      | K. Kolby PBE                  |
| 3140                              | Single's Ministry                 | 8001                             | Insurance                       | 6220                      | M. Turner PBE                 |
| 3150                              | Recreation                        | 8002                             | Utilities                       | 6221                      |                               |
| <b>Family Ministries</b>          |                                   | 8003                             | Custodial Supplies              | 6251                      | J. Coley PBE                  |
| 3220                              | Women's Ministry                  | 8004                             | Building Maintenance & Repair   | 6260                      | S. McFadden PBE               |
| 3230                              | Men's Ministry                    | 8005                             | Property Improvements           |                           |                               |
| 3240                              | Senior Adult Ministry             | 8006                             | New Equipment                   |                           | <b>FSA</b>                    |
| 3250                              | PLACE Ministry                    | 8007                             | Vehicle Purchases               | 6610                      | R. Ferguson FSA               |
| 3260                              | Marriage & Family Ministry        | 8008                             | Vehicle Expenses                | 6612                      | C. Balthrop FSA               |
| 3270                              | Volunteer Leadership Development  | 8009                             | Building Rentals                | 6613                      | M. Napier FSA                 |
| <b>Preschool Ministries</b>       |                                   | <b>Church Office Ministries</b>  |                                 | 6614                      | C. Self FSA                   |
| 3501                              | Preschool Resources               | 8101                             | Office Supplies                 | 6619                      | K. King FSA                   |
| 3505                              | Preschool Promotional Items       | 8102                             | Postage                         | 6656                      | M. Gazaway FSA                |
| 3515                              | Preschool Furniture/Equip         | 8103                             | Kitchen Supplies                |                           |                               |
| 3520                              | Preschool Teacher Trng/Conf.      | 8104                             | Miscellaneous Expense           |                           |                               |
| 3530                              | Preschool Special Events          | 8105                             | Envelopes & Budget Promotion    |                           | <b>Insurance Deductable</b>   |
| 3535                              | Preschool Mother's Day Out        | 8106                             | Office Equipment Leases         | 6710                      | R. Ferguson                   |
| 3540                              | Preschool Snacks                  | 8107                             | Printing                        | 6712                      | C. Balthrop                   |
| 3545                              | Preschool Cleaning/Paper Supplies | <b>Administrative Ministries</b> |                                 | 6713                      | M. Napier                     |
| 3560                              | Childcare Supplies/Snacks         | 9002                             | WC Leadership Conference        | 6715                      | K. Davis                      |
| 3565                              | Preschool VBS                     | 9003                             | Staff Training Events           | 6716                      | C. Jernigan                   |
| 3575                              | Preschool KICK Choir              | 9004                             | Audit                           | 6717                      | J. Cunningham                 |
| <b>Christian Arts Ministries</b>  |                                   | 9005                             | Publicity/Public Relations      | 6719                      | K. King                       |
| 4010                              | CAM Licensing                     | 9006                             | Church Fellowship               | 6759                      | S. Logan                      |
| 4020                              | CAM Fellowship                    | 9007                             | Flowers and Funeral             | 6765                      | D. Brown                      |
| 4040                              | CAM Publications                  | 9008                             | Capital Stewardship             | 6780                      | C. Gauger                     |
| 4050                              | Worship Development               | 9009                             | Bank Fees                       | 6783                      | A. Declue                     |
| 4110                              | Celebration Choir                 | <b>Special Ministries</b>        |                                 |                           |                               |
| 4120                              | Instrumental Ensemble             | 9301                             | Compass Bookstore               |                           |                               |
| 4130                              | PrimeTime Choir                   | 9303                             | Wednesday Supper                |                           |                               |
| 4140                              | Vocal Praise Teams                | 9307                             | Youth Concessions               |                           |                               |
| 4150                              | Leap of Faith/Praise in Motion    | 9308                             | Building Use                    |                           |                               |
| 4210                              | Worship Center (Maint/New Equip)  | 9309                             | Weddings                        |                           |                               |
| 4320                              | Media Center Expenses (Library)   | 9310                             | Angel Food                      |                           |                               |
| 4330                              | Drama Resources                   | 9335                             | Mother's Day Out                |                           |                               |
| 4340                              | Set Construction                  |                                  |                                 |                           |                               |
| 4410                              | Easter                            |                                  |                                 |                           |                               |
| 4420                              | Independence Day                  |                                  |                                 |                           |                               |
| 4430                              | Christmas                         |                                  |                                 |                           |                               |
| 4440                              | Worship / Service Special Event   |                                  |                                 |                           | Revised 1/10/2008 by Jo Smith |